

## West Elementary PTO Meeting Minutes

Teacher's Room

October 12, 2017 at 8:00am

### Attendees

Liss Roos – Principal, Margo (Spinale) McGonigle - Assistant Principal, Sheryl Lomasney & Carlie Hornbrook – Co-Presidents, Sandra McGrath & LeeAnn Ryan – Co-Vice Presidents, Patty Bechard – Treasurer, Heather Nash – Secretary

### Items Reviewed

- Batty Bingo – October 26, on schedule, 2 seatings, pizza/salad will be served, pre-registration is ongoing, we will sell West El t-shirts and raffle an ipad mini.
- Genevieve Fundraiser – on schedule, the soft deadline is 10/13, but it will be extended until 10/16.
- Apparel Sales – West El t-shirts will be sold at events (like Batty Bingo), official apparel sale later in the year, Spirit Wear will be considered as a possible vendor.
- School Supply Donation – The PTO gave \$2,000 in cash to the office to reimburse school supply expenses.
- Book Fair – raised over \$3,500 in profit (after deducting cost of books for library). The PTO purchased books for the library, rather than the individual classrooms this year so more kids can have access to the books. We will ask if book fair books can be displayed in a separate section of the media center (same for WERAWC books). We discussed allowing parents to attend the book fair before the open house and/or on a separate morning (e.g. Tuesday 9-12).
- Direct Donation Campaign – raised \$8,895 from 151 families, 1/3 of donations were online. We will continue to ask for direct donations throughout the year with separate monthly emails featuring the amount raised and how it was/will be spent. Thank you letters will be sent out soon.
- Buddy Bench – 2 buddy benches will be purchased for the 5<sup>th</sup> grade gift (second bench will be purchased with leftover 5<sup>th</sup> grade budget funds).
- Community Read Along – November 17 - the League of Women Voters arranges for about 10 readers from the community (fire fighters, police, etc.) to read to the 4<sup>th</sup> and 5<sup>th</sup> grade students.
- West El School Council – PTO will facilitate the survey and post candidate biographies online for elections – will be completed by the end of October.
- Outdoor Education – PTO will reimburse Jen Srivastava for teacher dinners and will put money towards outdoor ed scholarships (amount TBD).
- PTO General Meeting – November 15, 7pm, speakers will include Annie Gilbert (update on school renovations), Rene Poor (Andona), Jen Srivastava (ACE), and a PTO representative. Dr. Sheldon Berman will also be invited to speak.

- WERAWC – planning is ongoing, theme is tenacity.
- Stop & Shop – West EI needs to sign up again every year and parents need to link their accounts again every year.
- PTO Coffee – December 14<sup>th</sup>
- Parent Night Out – 3 a year, Possibly Oak & Iron in January
- Top Secret Science – discussed the possibility of doing this night time science event again this year

### Upcoming Events

- Batty Bingo – October 26<sup>th</sup>
- PTO General Meeting – November 15<sup>th</sup>
- Community Read Along – November 17<sup>th</sup>
- PTO Coffee – December 14<sup>th</sup>

### Next Meeting

- Thursday, November 2<sup>nd</sup> at 8am in the Teacher's Room (rescheduled from 11/9)

