

West Elementary PTO Meeting Minutes

Teacher's Room

5/11/17 8:00am

Attendees

Liz Roos - Principal, Margo Spinale - Assistant Principal, Nancy Buckley - Co-Presidents, Carlie Hornbrook & Sandra McGrath - Co-Vice Presidents, LeeAnn Ryan – Volunteer Coordinator, Kelly Janian – Secretary

Items Reviewed

- June schedule of activities (see upcoming events below)
- Andona Clown Town - donation approved \$100
- ACE - upcoming event Andover High School Showcase May 22nd 7-9pm
- Capstone Program – May 19th event 4th & 5th graders
- Open PTO positions – PTO will confirm board positions & current event chairs to see if they would like to continue next year & then identify openings & advertise
- Future Fundraising Ideas - discussed new ideas & streamlining next year so no overlap, all PTO social event to meet more parents (paint nite, meet ups)
- Treasury update – Quickbooks online web based software approved to be purchased to streamline reports, banking & tax information

Upcoming Events

- Ice Cream Social – June 7th (will have lanes for dunk tank this year)
- Fifth Grade Field Day – June 19th
- All School Picnic – during lunch June 20th
- Fifth Grade Class Day – June 21st

Next Meeting

- June 8th 8am Teacher's Room