

West Elementary PTO Meeting Minutes

Teacher's Room

September 14, 2017 at 8:00am

Attendees

Liss Roos – Principal, Margo (Spinale) McGonigle - Assistant Principal, Sheryl Lomasney & Carlie Hornbrook – Co-Presidents, Sandra McGrath & LeeAnn Ryan – Co-Vice Presidents, Patty Bechard – Treasurer, Heather Nash – Secretary

Items Reviewed

- Meeting Schedules (PTO Meetings second Thursday of every month, various town PTO Meetings)
- Direct Donation Campaign – letters to go out Monday, September 18th
- West El School Council – two positions are available on the West El School Council (separate from PTO). This is an elected board that gives Liz feedback and ideas, currently working on communication and ways the school can grow. Members meet 6-8 times a year, starting in October. Liz will come up with position descriptions for the website and the PTO will facilitate voting for the elections online.
- After School Program – a PTO member will sit in on After School Program Meeting.
- Fundraisers – discussed creating a list of donations for various fundraisers in google docs. This list should outline items that are usually donated, stores/restaurants that donate, and which events they are donated for – so that one vendor is not approached multiple times a year for different events.
- Safari Supper – This is a new fundraiser for West El this year similar to Bancroft's progressive dinner. All participants will meet at one house for appetizers. They will find out whose house they will be having dinner at that night at the appetizer house (about 6-12 guests per house). All guests will meet up again at a different house for dessert. Participants will purchase tickets for the night. Appetizer/dinner/dessert hosts will donate food/beverage and cook for/serve their assigned guests (multiple families can host together). Two parents have volunteered to put together a survey to gauge interest and find out who would be interested in volunteering.
- Outdoor Movie Night – Friday, October 13th – Sandra McGrath is looking into logistics.
- Room Parents – Laurie Labrie is meeting with room parents 9/18 (all classes accounted for).
- Open House Schedule – Parents will all go to a presentation in the auditorium, see the teachers in the classroom, and attend the book fair. The Boy Scouts and Stop and Shop will have tables.
- Andover Responds: A Day of Unity – The school will be collecting donations for hurricane victims. Students can show support on Wednesday, September 20th by wearing school colors. The school is also collecting drawings and letters for displaced families.
- Ace Scarecrows – West Elementary will do two scarecrows for this fundraiser.
- Batty Bingo – October 26

- Jr. Achievement – discussed reviving jr. achievement for the younger grades and/or doing some form of Patty & Carlie’s Mind Your Business for 4th grades (and possibly tying in the school store).
- Parent Night Out – September 28th

Upcoming Events

- Parent Night Out – September, 28th
- Movie Night – October 13th
- Batty Bingo – October 26th

Next Meeting

- Thursday, October 12th at 8am in the Teacher’s Room

