

West Elementary PTO Meeting Minutes

December 20, 2017 at 8:00am, Teacher's Room

Attendees

Liz Roos – Principal, Margo (Spinale) McGonigle – Assistant Principal, Sheryl Lomasney & Carlie Hornbrook – Co-Presidents, LeeAnn Ryan – Co-Vice President, Patty Bechard – Treasurer, Heather Nash – Secretary

Items Reviewed

- Fuddruckers's Family Night – January 19 – information will go out this week, 20 percent of purchases will be donated to West El
- Class Acts for Kenya – January 25 - Katie Bickford will take the lead on this, registration forms have been sent out, PTO will ask for interested parent volunteers to email Katie (volunteers needed for supervision during rehearsal, ticket/snack sales, and snack donation)
- WERAWC – March 5-9 – planning is ongoing, PTO will purchase advanced copies of books for the library so the students can familiarize themselves with the authors ahead of time
- Science & Art Fair – April 5 – entry fee of \$5 (just enough to cover costs), no t-shirts this year (but will do ribbons), science located in cafeteria, art in hall, gym, and/or teacher room, will have apparel sales and/or a raffle
- Sweetheart Dance – February 19 – planning is ongoing, PTO will fund increased cost for DJ and photo booth, tickets will be \$15 each/\$25 per family, will have apparel sales/raffle
- Top Secret Science Night – family night in March, 7-8pm, \$10 per child/\$25 per family, will start with one night, but could add an additional night if needed, apparel sales and raffle will be held
- Teacher Appreciation Lunch – May 3
- International Night – May 10 – PTO will form a committee to meet in January to discuss various possibilities
- Ice Cream Social – changing date from 6/15 to 6/20
- Jr. Achievement – Carlie and Patty will handle 4th grade and Susan will work on everything else
- Donations to Kenya and Local Communities – discussed sending out more information about the sister school in Kenya and possibly starting a new relationship with another school closer to Andover
- Community Service Day – discussed getting West El involved with various local community service efforts
- Parent to Parent – PTO will add Parent to Parent information to emails and look for someone to help the new West El Parent to Parent volunteer
- Grade One Hallway – a team came to professionally clean the hallway and surrounding areas because of a smell, nothing odd was found, the smell is no longer there

Upcoming Events

- Fuddruckers's Family Night – January 19th
- Class Acts for Kenya – January 25th

- Sweetheart Dance – February 9
- Top Secret Science Night – March
- WERAWC 23 – March 5-9
- Science & Art Show – April 5th
- Teacher Appreciation Lunch – May 3rd
- International Night – May 10th
- Ice Cream Social – June 20th

Next Meeting

- Thursday, January 11th at 8am in the Teacher's Room