

## West Elementary PTO Meeting Minutes

March 1, 2018 at 8:00am, Teacher's Room

### Attendees

Carlie Hornbrook – Co-President, Sheryl Lomasney – Co-President, Sandra McGrath – Co-Vice President, LeeAnn Ryan – Co-Vice President, Patty Bechard – Treasurer, Heather Nash – Secretary

### Items Reviewed

- WERAWC – in progress, still need volunteers for book table, will sell West t-shirts at book table, will auction or raffle a “birthday party” basket including 10 pack of aquarium passes (Carlie will pick up aquarium themed plates and put together the basket)
- Sweetheart Dance – raised \$2,063, well attended, discussed the possibility of doing the dance in the gym next year with the food in the cafeteria to accommodate more people
- Top Secret Science Night – March 29<sup>th</sup> – Linda Haskell has agreed to be the chair, the speaker charges \$5/child for the kits, we will charge \$10/child, \$25/family
- International Night – committee will meet with volunteers March 22<sup>nd</sup> – also talked about how nice it would be if we could have the portal for this week
- Science & Art Fair – April 11<sup>th</sup> - Lisa Kinley and Su Xu will chair, will do ribbons, but no t-shirts, entry fee of \$5 to cover costs
- Bertucci's Restaurant Night – end of April, just food, no raffles
- Parent Night at brewery – May, Tracy Riley will plan
- Safari Supper – not enough interest
- Flowers
- Kids Creations – Sheryl will talk to the art teachers and Carlie will ask for volunteers
- Social Worker Coffees – Sheryl will contact Liz and/or the social workers regarding a 5<sup>th</sup> grade parent coffee to focus on what middle school will be like (highlighting phones/computers/electronics) – talked about possibly involving the Andover Police and/or having parents bring their children
- Outdoor Ed Parent Night Out (next year) – discussed hosting a parent night out for 5<sup>th</sup> grade parents on the Thursday night while the 5<sup>th</sup> graders are at Outdoor Ed
- Coupon Books – will sell at “meet the teachers” day and the kindergarten playdate in August/September
- T-shirts – discussed the possibility of giving West El t-shirts to incoming kindergarteners at the summer play date
- Play - try outs will be in April, Sandra will meet with Shelly after WERAWC
- New Enrichment Coordinator – Rohini Vish
- Teacher Appreciation – 120 staff, will do something special every day of the week (cookies at lunch one day, flowers another, kids wear the teachers' favorite color, have kids write cards or favorite things about their teachers ahead of time or that day on post-its, etc.), will raffle off a 4 pack of aquarium passes, will get room parents involved at the beginning of the year (they can give their teachers a favorite things survey), other gift card raffles

- Will need a new room parent coordinator for next year

#### Upcoming Events

- Top Secret Science Night – March 29<sup>th</sup>
- Science & Art Show – April 11<sup>th</sup>
- Bertucci's Restaurant Night – April (end)
- Teacher Appreciation Lunch – May 3<sup>rd</sup>
- International Night – May 10<sup>th</sup>
- Parent Night at Brewery - May
- Ice Cream Social – June 20<sup>th</sup>

#### Next Meeting

- Thursday, April 12th at 8am in the Teacher's Room